



## WITHDRAWAL FORM 2025/2026

Name of Student: \_\_\_\_\_ Year: \_\_\_\_\_

Debtor number: \_\_\_\_\_

Date of departure from ISW-RL: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of departure from country: (if applicable) \_\_\_\_/\_\_\_\_/\_\_\_\_

Contact number: (work/home) \_\_\_\_\_ Mobile number: \_\_\_\_\_

Records required at the time of departure:  transcript of grades  confirmation of attendance

Reason of departure:  Dutch School  Moving Abroad  Other

*To comply with Dutch Government Regulations we need a forwarding address/or school in order to officially withdraw your child:*

Name of next school/college: \_\_\_\_\_

Address of next school: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Forwarding address: \_\_\_\_\_

New phone number: \_\_\_\_\_ New email address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

A minimum of 60 days notice must be given using this form in order to withdraw a student. Unless full notice is given fees will continue to be charged and the deposit will not be returned according to the Standard Terms and Conditions.

Information for refund of deposit - bank account details:

Account name: \_\_\_\_\_

Bank name: \_\_\_\_\_ IBAN.: \_\_\_\_\_

Checklist for refund of deposit for school use only

School books returned?  Locker key returned?  
 Have all outstanding debts been paid?

If you are renting a Chromebook, then please contact the Rent Company about arranging the return of this device.

Copy:  Office  Student file  Head of School  Finance  Admissions

**International School Wassenaar – Rijnlands Lyceum, Backershagenlaan 5, 2243 AB Wassenaar,  
The Netherlands. Tel: 070-5121800**